

MCX TRADING PARTNER TMS SETUP FORM

Check the box that applies to your facility.

NEW VENDOR

E-mail form to mcxvendorsetup@usmc-mccs.org

ADD NEW SHIPPING POINT TO EXISTING

REPLACE EXISTING SHIPPING POINT

E-mail form to mcx@landair.com

SHIPPING POINT INFORMATION

Note: List all vendor DUNS that this location is authorized to ship orders for.

A new form must be filled out for each shipping location. Send completed form to the appropriate location above.

MCX TMS Location ID (MCX will create/provide ID for new setup):

* Shipper Company Name:

* Shipper POC Name:

* Phone:

* Shipper Address:

* City:

* State:

* Country:

* Postal Code:

* Shipping Location Fax:

* Commodity:

MCX recommends that our vendors provide an Open Mail Box or Group E-mail to decrease the occurrence of our communications being unread, deleted or sent to a closed address due to turnover, out of the office or mailbox size restrictions.

* Group E-mail Address:

* Secondary E-mail Address:

* Other Contact Name:

* Other Phone:

Provide the Vendor name and DUNS for each company that your facility is authorized to ship to MCX for. The "data universal numbering system," known as DUNS, is a unique 9-digit number that is used by the federal government to keep track of how federal money is spent. The federal government requires organizations to provide a DUNS number as part of their proposals when doing business with a government agency. If more than 3, list them in the notes section.

Vendor Name:

DUNS:

Vendor Name:

DUNS:

Vendor Name:

DUNS:

* Does your location require an appointment for pickup?

☐ NO

☐ YES, provide appt phone number

Shipping Hours Mon-Fri (please enter all times as Military Time ex. 1300 = 1pm)

* Earliest Appointment:

* Latest Appointment:

Shipping Notes:

* Compliance Dept POC:

* Email:

* Phone: